The **Parole and Probation Division** currently has two Departmental transfer opportunities for an **Administrative Assistant III in Reno.**

If you are interested in transferring to this position, please submit your written request to [humanresources@dps.state.nv.us](mailto:humanresources@dps.state.nv.us).  Written requests will be accepted until **5:00 pm, Tuesday, January 22, 2019.**  **If you have questions regarding this position, please call Andrew Munk at 775-684-2307.**

When submitting a transfer request please include the division you are presently working in, the geographical location and position you are applying for, and your telephone number.

***Transfer Opportunities require the attached form to be completed.  Also, please attach any documents or information you would like the Division appointing authority to consider for the transfer opportunity.***