

The **Division of Emergency Management** currently has a Departmental transfer opportunity for an **Administrative Assistant IV in Carson City**.

If you are interested in transferring to this position, please submit your written request to humanresources@dps.state.nv.us . Written requests will be accepted until **5:00 pm, Friday, September 9, 2016**. **If you have questions regarding this position, please contact Eric Wilson at 775-687-0316.**

When submitting your transfer request, please include the division in which you are presently working, the geographical location and position for which you are applying, and your telephone number.

Transfer Opportunities require the attached form to be completed when interested in a Transfer Opportunity. Also, please attach any documents or information you would like the division appointing authority to utilize for your consideration for the transfer opportunity.