

The **Director's Office** currently has a Departmental transfer opportunity for **Accounting Assistant III in Carson City**.

The Accounting Assistant 3 is one of three positions that shares in accounts payable, purchasing, grant tracking, some receivables, declining balances, inventories, stale claims, and special projects. These duties encompass eight different budget accounts as well as support for all DPS divisions. The position works Monday through Friday, with some flexibility in start times, and reports to Vicki Nowling, Management Analyst 3.

If you are interested in transferring to this position, please submit your written request to humanresources@dps.state.nv.us . Written requests will be accepted until **5:00 pm, Tuesday, March 25, 2014**. **If you have questions regarding this position, please call Sheri Brueggemann at 775-684-4536.**

When submitting a transfer request, please include the division you are presently working in, the geographical location and position you are applying for and your telephone number.

Transfer Opportunities require the attached form to be completed when interested in a Transfer Opportunity. Also, please attach any documents or information you would like the division appointing authority to utilize for your consideration for the transfer opportunity.