

The **Director's Office-Fiscal Services** currently has a Departmental transfer opportunity for **Accounting Assistant III in Carson City**. This position works on the centralized division's fiscal processes, which includes accounts payable, purchasing, and some grant tracking for multiple budget accounts. The position works 8:00 am – 5:00 pm, Monday thru Friday.

If you are interested in transferring to this position, please submit your written request to humanresources@dps.state.nv.us . Written requests will be accepted until **5:00 pm, Friday, April 19, 2013**. **If you have questions regarding this position, please call Sheri Brueggemann at 775-684-4536.**

When submitting a transfer request, please include the division you are presently working in, the geographical location and position you are applying for and your telephone number.

We have recently updated our process for Transfer Opportunities and require the attached form to be completed when interested in a Transfer Opportunity. Also, please attach any documents or information you would like the division appointing authority to utilize for your consideration for the transfer opportunity.